

## COMPLIANCE WITH RECORD KEEPING STANDARDS

<p><del>ANAR</del> N</p>	<p><del>ANAR</del></p>	<p><del>HOW COLLEGE</del> <del>INFORM</del></p>
<p>Standard 15</p>	<p>You must keep a record, in relation to each financial year, of the number of complaints you receive relating to your compliance with standards.</p>	<p>All complaints follow a laid down procedure, which includes not treating the Welsh language less favourably than your compliance with the standards with which you are</p>
	<p>compliance with the policymaking standards with which you are under a duty to comply.</p>	
<p>Standard 15</p>	<p>You must keep a record (following assessments of your employees' Welsh language skills made in accordance with <del>514</del>), of the number of employees who have Welsh language skills at the end of each financial year and, where you have that information, you must keep a record of the skills level of those employees.</p>	<p>Human Resources conduct annual reviews and analysis of Welsh language skills of all staff.</p>
<p>Standard 15</p>	<p>You must keep a record, for each financial year of</p>	

**COMPLIANCE WITH RECORD KEEPING STANDARDS**